

**United Way of Indian River County
2008 Job Description
-- Citizen Review Associate Panelist --**

Job Scope

Based on information received, assess programs that are working to solve critical health and human service problems.

Requirements

A basic concern for people and the health and well-being of the community.

An interest in the non-profit agencies that provide essential human services in Indian River County.

A sense of curiosity about how United Way agencies operate and deliver service.

A willingness to contribute time and talent to assist United Way in its stewardship responsibility.

Accountability

To the citizens of Indian River County.

To the contributors of the United Way campaign.

To the recipients of services provided by United Way agencies.

Responsibilities

Serve on one of twelve volunteer panels, each composed of a chairman, a fiscal analyst and eight associate panelists.

Review program and agency information for an assigned group of human service organizations, assessing accountability and rating the programs in accordance with community and United Way standards.

Attend an orientation session to meet team panelists, learn more about the United Way allocation process and review agency application packets.

Participate in agency tours and program presentations.

Participate in rating the programs and assist in preparation of panel reports for each agency reviewed.